



Dear customer,

The government is committed to doing whatever it takes to support businesses and individuals through the Coronavirus pandemic. On 20 March as part of these efforts the Chancellor announced the Coronavirus Job Retention Scheme.

This funding will be open to all employers with a PAYE payroll scheme that was created and started on or before 28 February 2020, including charities. Employers can apply for grants of 80% of furloughed employees' (employees on a leave of absence) monthly wage costs, up to £2,500 a month, plus the associated Employer National Insurance contributions and minimum automatic enrolment employer pension contributions on that wage, provided they keep the worker employed. The scheme will cover the cost of wages backdated to 1 March 2020, if applicable.

HMRC have been working night and day to develop this scheme, and we can now confirm that we have been able to publish further details of the scheme on GOV.UK. We are aiming to have the scheme up and running by the end of April 2020. More detailed guidance will be published in due course and please be assured we will advise you when the scheme is open.

Guidance for employers is available on [GOV.UK](https://www.gov.uk). You may also find the [guidance for employees](#) helpful.

We recommend you view the guidance which will be updated as the scheme is further developed, and in line with any further government announcements.

In the meantime, we will continue to keep you informed to ensure that you have access to the assistance you need.

Yours sincerely



Jim Harra

First Permanent Secretary and Chief Executive – HMRC